**Toft Newton Parish Council**

Dear Councillor

You are hereby summoned to attend the Annual Parish Council Meeting of Toft Newton Parish Council, which will be held on Tuesday 4th May 2021 commencing at 6.00pm at the Community Hall, Toft Newton. The business to be dealt with at the meeting is listed in the agenda.

Dated this 28th April 2021.

Jan Waite Clerk to the Parish Council.

**Agenda**

1. To elect a Chair Person for 2021/22

2. To elect a Vice Chair Person for 2021/22.

3. To receive apologies and reasons for absence

4. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or  non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.

5. To approve draft minutes of the Annual Meeting of the Parish held on Tuesday 2nd March 2021

To approve draft minutes of the Ordinary Meeting of the Parish Council held on Tuesday 2nd March 2021

6. Public Question Time 10 minutes

7. Clerk’s report and correspondence received.

8. Financial matters

To approve accounts for payment

End of Year Accounts

AGAR external audit

9. Planning applications and decisions received.

10. Parish matters – To receive any report or consider any appropriate action

1. Village grounds maintenance
2. Playing field
3. Allotments

13. To receive general comments from members for consideration on the next agenda.

14. Date and Time of next meeting

Tuesday 6th July 2021 at 6.00pm.