**Toft Newton Parish Council**

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish of Toft Newton, which will be held on 2nd March 2021 commencing at 6.00pm and to be held using internet meeting systems, in line with the current legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations come into force on 4 April.. The business to be dealt with at the meeting is listed in the agenda.

Dated this 22nd February 2021.

Jan Waite Clerk to the Parish Council.

**Agenda**

1. To receive apologies and reasons for absence

2. Opening statement by Chair of Council

3. Public Question Time 25 minutes

4.Closing remarks

5. Date and Time of next meeting

Tuesday 2nd March 2021 at 6.30pm Ordinary Meeting of the Parish