

Toft Newton Parish Council

E-mail: clerk@toftnewtonparishcouncil.gov.uk

Website: <https://toft-newton.parish.lincolnshire.gov.uk>

Minutes of the 2026 Annual Toft Newton Parish Meeting

Held on:

Tuesday, 3rd March 2026

Held at:

Toft Newton Village Hall, Washington Drive, Newtoft, LN8 3NN.

Members' Present:

Councillor R Nelson, Parish Council Chairperson

Councillor R Gibbs, Parish Council Vice-Chair

Councillor B Carpenter

In attendance:

Michael Lewis, Toft Newton Parish Council Clerk / Responsible Financial Officer / Proper Officer

There were no members of the public present.

Apologies were received from:

Councillor C Roson

Councillor J Roson

Natalie Mellors, Playground Warden

Meeting started at 18:00

Public Meeting

Agenda Item Number	Specifics from Agenda and summary of discussions	Resolutions / Actions
1	Introduction of Councillors and Officers Present As there were no members of the public present, there was no need for introductions.	
2	Election of Chair for this meeting only (if applicable) In accordance with the provisions of the Local Government Act 1972, Councillor Nelson, being the Chair of Toft Newton Parish Council, automatically assumed the role of Chair of the annual Parish meeting.	Mandated by the LGA 1972 sch.12
3	Consideration of the minutes of the Annual Parish meeting held on Tuesday, 11th of March 2025 The Proper Officer presented the minutes of the previous Annual Parish meetings. These were approved as being an accurate record.	Proposed by Councillor Nelson Seconded by Councillors Carpenter and Gibbs

Open Forum

There were no members of the public present, however, the Parish Councillors present, and the Proper Officer discussed various parish issues, namely:

- Recent flooding and persistent wet weather.
- Potholes and resurfacing work.

The Proper Officer advised that the Draft Emergency Plan he has been working on includes the latest information from Lincolnshire County Council with regards to flooding and also includes information about registering for Flood Alerts directly from the Environment Agency – a copy of the Draft Emergency Plan is available on the Parish Council website.

The Proper Officer further advised that Lincolnshire County Council have stated that they will not fill in potholes that are less than 40mm deep unless they are doing routine resurfacing work.

The Proper Officer confirmed that Lincolnshire County Council had recently agreed to carry out several sections of repairs to the state of Toft Lane, from the junction for Toft by Newton / Reservoir to Newtoft.

The Proper Officer advised that he has set up to receive alerts about reports made through the <https://www.fixmystreet.com/> website, this means that when residents report an issue, Lincolnshire County Council or West Lindsey District Council are notified immediately, and Toft Newton Parish Council is notified the following morning of such reports.

Fix My Street is the system that Lincolnshire County Council prefers residents, Councillors, and / or businesses to use to report non-urgent issues with flooding and highways. It is a straightforward website or app.

By using the app or website on a smartphone, issues can be reported from the location, so that Lincolnshire County Council get the exact location co-ordinates recorded with the resident's report.

The Proper Officer has also added the Fix My Street link to the Toft Newton Parish Council website.

Confirmation of Date and Time of the next Annual Parish Meeting

The Proper Officer suggested that the Parish Council should be open to the idea of holding a further Parish Meeting during the year, if circumstances require one.

Councillors agreed.

The next Annual Parish Meeting is booked for Tuesday, the 2nd of March 2027, to start at 6pm. This meeting will also be held at the Toft Newton Village Hall.

Meeting ended at 18:30

Please note:

In accordance with Toft Newton Parish Council's 2026 Standing Orders, these minutes will be distributed to Councillors and made available on the Toft Newton Parish Council website in draft form within 28 days of the meeting taking place.

Additionally, in accordance with Toft Newton Parish Council's 2026 Publication Scheme, draft and final documents that contain signatures or other identifying features such as addresses, phone numbers, etc., will be redacted prior to being uploaded to the Council's website.

Approved by: (Chair's signature)	Date:
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