Toft Newton Parish Council

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Minutes of the Parish Council Meeting

Tuesday, 27th October 2026 Toft Newton Village Hall, Washington Drive, Newtoft, near Market Rasen, Lincolnshire, LN8 3NN.

Members Present:
Parish Councillor R Nelson (Chairperson)
Parish Councillor B Carpenter
Parish Councillor N Grimmett

In attendance:
Lesley Keast, Parish Council Clerk / Responsible Financial Officer / Proper Officer
Michael Lewis, Consultant to the Council
There were 2 members of public present

Meeting started at 18:05

Parish Council Meeting

Agenda Item Number	Business Transacted
2026-27/138	**Use of AI App to record meeting** Toft Newton Parish Council resolved that the Proper Officer/Consultant can use AI apps to record this, and subsequent meetings for the remainder of the civic year.
2026-27/139	**Attendance** The Proper Officer has recorded the attendance of this meeting above.
2026-27/140	**Apologies** In accordance with the Local Government Act 1972, apologies were received and accepted by the Council from: • Parish Councillor R Gibbs • Parish Councillor O Nelson The Council noted the absence of Parish Councillors Carlos Robson and Jackie Robson due to prior commitments
2026-27/141	**Declaration Of Interests** No change to Declaration Of Interests. It was noted that Councillor CR Register of Members' Interest, Contact Details and Privacy Consent forms have not yet been received.
2026-27/142	**Public Participation**

Initialled by the Chair: _____

There were 2 members of the public present
The members of public informed the meeting of their concerns regarding the Skyrock Event held on 18/9. They detailed their concerns regarding planning permission, license permission, noise, traffic, rural community.

The Chair stated that the location of Skyrock Events is not within TN parish however they would be able to submit comments regarding planning.
The Chair thanked the public for their attendance and the information shared.

2026-27/143 Approval of Minutes of the Previous Parish Council Meeting

The minutes for the previous Parish Council meeting held on the 8th September 2026 were approved, unanimously. The Chairperson signed these minutes.

No update of the Faldingworth Defence planning.

No update on the field change of ownership

RE Mobile coverage improvements: Tesco replied, and committed to 5G but gave no date.

Consultant to the Council informed meeting of the low-income Databank mobile scheme

2026-27/144 Update from District and/or County Councillors and/or any other local representatives

No updates

2026-27/145 Update from the Proper Officer

PC shared training opportunities with councillors and will look into ILCA
Contract will be drawn up and sent to TBC

2026-27/146 Update from the Personnel Committee

TBC was the sole applicant and is appointed to check the playground once or twice a week needed – completed starter forms and identity documents

TBC to complete inspection form regularly

2026-27/147 Parish Council Policies and Procedures Update

Menai Bridge protocol accepted
Recruitment and Selection policy
- Sick Leave policy
- Parental Bereavement policy
- Paternity Leave policy
- Whistleblowing policy

Adoption Leave Policy
Maternity Leave Policy
Grant making policy and application form

Initialled by the Chair: _____

The above policies were accepted by the councillors

2026-27/148 Update on the Playground, Playing Field and Football Pitch

Pitch is heavily used by 3 teams with no surface or flooding problems, plus 2 children's teams
Ground inspection to be completed
The playground inspection report has **37** actions, mostly minor, and the bark top-up waits until spring
Overflowing bins on the field went unemptied because West Lindsay's new staff member got no handover, and they are being emptied now
No ownership document has been received yet
2012 Deed in Trust has been receieved

2026-27/149 Village Hall/ Social Club Update

The village hall is getting an INpost parcel box, where the bins are now in front of the hall.
A very successful Open Day was held

2026-27/150 Parish Issues Update

Logo Design Competition dates were changed to enable promotion at Halloween and Christmas parties
LCC removed the grit bin on the corner of the green at Clay Lane after it fell into a ditch. The Council agreed to request a replacement in the original spot

2026-27/151 Planning Update

A letter repeating last year's objections to the poultry farm was sent.
Councillors agreed to use ML's Planning principles and aspirations document for responding to future applications

2026-27/152 Report by the Responsible Finance Officer: 2024-25 Year end update

No response yet

2026-27/153 Report by the Responsible Finance Officer: 2025-26 Year end update

There are 4 outstanding items:
2 due to CR asset register
Need insurance values on the asset register including the playing field
The cupboard contents need sorting

2026-27/154 Report by the Responsible Finance Officer: 2026-27 Interim Internal Audit

Interim internal audit held on 22nd October. To be sent to the auditor: excel accounts spreadsheet, insurance certificate, LK DSE form

2026-27/155 Report by the Responsible Finance Officer: Year-to-date report

Councillors agreed that ML is to be taken off the Bank Mandate as a signatory.
Councillors agreed to move money into 3 savings accounts and keep it under review

2026-27/156 27-28 Budget and Precept

Councillors approved a draft precept increase of 4.99%.
Form to be submitted to WLDC before the November deadline.
Councillors agreed to defer the final budget decision to the January meeting.

Initialled by the Chair: _____

2026-27/157 **Update from the Consultant to the Council**

Giving Tuesday poster was shared
NG will update FB pages
Disability Confident Employer scheme to be reviewed and looked at in May

2026-27/158 **Greater Lincolnshire Update**

The Central Lincolnshire local plan scoping consultation runs to December 3rd,

2026-27/159 **Free Trees for Communities**

Free trees poster with QR code was shared
NG will update FB pages

2026-27/160 **Events and Future Meetings**

Draft dates for the 2027–28 meeting dates was shared, which the council will look at next time
The annual parish council meeting must be held within 14 days of the May election on the 6th, so it will likely fall on Tuesday May 11th

Meeting ended at 20:00

Summary Of Action Points	
Agenda Item Number, responsibility	**Action Point / Who Is Responsible For The Action**
2026-27/141 CR	Councillor CR to complete Register of Member Interests form, Contact Details and Privacy Consent forms Redacted copies of the Interests forms to be uploaded onto the West Lindsey District Council website.
2026-27/143 ML	ML to start registration process for low-income Databank scheme
2026-27/145 LK	Parish Clerk to look into the ILCA
2026-27/146 RN, LK	Chair to speak with TBC regarding identity documents, starter forms and playground inspection paperwork LK to send contract to TBC
2026-27/147 ML	Finish remaining policies and put them in alphabetic order Grant making policy and application form to be done
2026-27/148 RN	Chair to carry out soil inspection required by Football Foundation grant
2026-27/150 ML, JR	Send Jackie the logo competition dates
2026-27/150 LK	Request replacement grit bin off LCC
2026-27/153 ML	Move the asset register to the new compliant spreadsheet and add insurance figures Request valuations for the playing field and wood from estate agents for insurance

Initialled by the Chair: _____

2026-27/154 LK	Send documents to the Internal Auditor
2026-27/155 LK	Take ML off Bank Mandate RFO to move money into savings accounts Parish Clerk to upload Grass cutting invoice to LCC system
2026-27/156 LK	Parish Clerk to submit the draft precept to WLDC using 4.99%
2026-27/157 ML,NG	Poster to be distributed/shared on FB Disability Confident Employer outstanding elements to be reviewed before May meeting
2026-27/159 ML,NG	Add QR code to poster and distribute/share on FB

Please Note:

In accordance with our 2026 Standing Orders, these minutes will be distributed to Councillors and made available on the Toft Newton Parish Council website in draft form within 28 days of the meeting taking place.

Additionally, in accordance with our 2026 Publication Scheme, draft and final documents that contain signatures or other identifying features such as addresses, phone numbers, etc., will be redacted prior to being uploaded to the website.

Approved by Toft Newton Parish Council Chair's signature:	Date:

Date And Time Of Upcoming Meetings:

Meetings are held at Toft Newton Village Hall, Washington Drive, Newtoft, near Market Rasen, Lincolnshire, LN8 3NN.

Tuesday, 12th January 2027	6:00pm	Parish Council meeting
Tuesday, 2nd March 2027	6:00pm	Annual Parish meeting
Tuesday, 2nd March 2027	6:30pm	Parish Council meeting

In accordance with the Data Protection Act 2018, Toft Newton Parish Council is registered with the Information Commissioner's Office, our registration number is: ZB987594

Initialled by the Chair: _____