**026**

Draft Minutes of the Parish Council Meeting of Toft Newton Parish Council held by zoom on Tuesday 3rd November 2020 at 6.00pm

Those present: Councillors D Pavia, R Nelson, L Bebbington – Colbourne, M Colbourne, S Orr, B Kent, R Gibbs.

In attendance: J Waite (Clerk)

**1To receive apologies and reasons for absence Ref** **20/50**

None received.

**2To receive declarations of interest under the Localism Act 2011 – being any pecuniary or** **non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests. Ref 20/51**

Cllr D Pavia – personal interest play area inspections

**3 To approve draft minutes of the Meeting of the Parish Council, held on 1st September 2020. Ref 20/52**

Resolved to approve as a true record.

Proposed Cllr M Colbourne Seconded Cllr D Pavia. All in favour.

**4 Public Questions Ref 20/53**

None

**5 Clerk’s report Ref** **20 / 54**

New websites provided by LCC will be up and running by December .

Meeting dates for 2021 circulated.

Risk Management Policy - circulated via email. Any comments to be returned to Clerk.

A zoom meeting with Green Spaces Group is to be arranged.

**6. Financial Matters Ref 20/55**

**To be paid by BACS**

Salaries £410.54

Clerks Expenses and Disbursements £45.30

Green Grass Contracting – invoice 2468, 2505 £223.92

Newtoft Community Green Spaces donation £500.00

Cheque cancelled – still waiting for correct bank details to be able to pay this.

Signs Express £76.80

**027**

**To be paid by cheque**

None

Resolved to approve payments.

Proposed Cllr L Bebbington – Colbourne, Seconded Cllr B Kent. All in favour.

No details have been received yet for the Newtoft Green Spaces account so the donation has not yet been paid.

Jackie Pavia has resigned from the post of play area equipment inspections. This was on 30th September but the information was not passed to the Clerk, so she was included in the October pay roll – this is to be returned. The position is to be advertised.

Mid year budget figures were circulated.

Resolved to submit estimate precept of £10,000.00.

Proposed Cllr S Orr Seconded Cllr M Colbourne . All in favour.

Grass cutting areas now defined on map - quotes to be sort for this contract starting spring 2021.

Proposed Cllr R Gibbs Seconded Cllr R Nelson. All in favour.

**7 Planning applications and decisions received Ref 20/56**

None received.

**8 Parish matters – To receive any report or consider any appropriate action Ref 20/57**

A) Grounds Maintenance - manhole cover broken outside 54 Washington Drive. 2 lights on Alexandra Road not working.

B) Allotments - There is only 1 plot available.

C) Play area – The post of play area inspections is to be advertised. Woodchip around the swings has been topped up. Nitrous Oxide cannisters have been found in the woods surrounding the park and on the patio area. Hall CCTV to be checked. Contact MKS Groundcare again about removing the broken post. 2 signs are to be purchased for the zip wire as should only be used by under 12 years old. No dogs signs are ready to be out up.

**9 To receive general comments from members for consideration on the next agenda. Ref 20/58**

Final precept

Grass verge quotes

**0284**

**10** **Date and Time of next meeting -**

Tuesday 5th January, be held at the hall Covid restrictions allowing.

Meeting closed 7.10pm.