**017**

Draft Minutes of the Parish Council Meeting of Toft Newton Parish Council held via remote electronic meeting Zoom, on Tuesday May 5th at 6.00pm

Those present: Councillors D Pavia, R Nelson, L Bebbington – Colbourne, M Colbourne, S Orr, B Kent, R Gibbs.

In attendance: J Waite (Clerk)

**1To receive apologies and reasons for absence Ref** **20/16**

None

**2To receive declarations of interest under the Localism Act 2011 – being any pecuniary or** **non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests. Ref 20/17**

None given

**3To approve draft minutes of the Annual Meeting of the Parish, held on 3rd March 2020. Ref 20/18**

Resolved to approve as a true record.

Proposed Cllr R Nelson Seconded Cllr L Bebbington – Colbourne All in favour.

**To approve draft minutes of the Meeting of the Parish Council, held on 3rd March 2020. Ref 20/19**

Resolved to approve as a true record.

Proposed Cllr R Nelson Seconded Cllr L Bebbington – Colbourne . All in favour.

**4 Public Questions Ref 20/20**

A resident has requested that speed bumps be installed on entrances to the village. A speed survey was carried out some years ago and restrictions were not seen as necessary. Council to investigate if a new survey can be done.

Fly tipping has been reported at the entrance to the woods by Alexandra Road – to be passed on to LCC.

**5 Clerk’s report Ref** **20/21**

It was resolved that Cllr Nelson and Cllr Pavia would continue as Chair and Vice Chair for 2020/21 as the Annual Parish Council Meeting has not been held due to restrictions.

There is a support group for residents set up on facebook and at the moment there are no issues to report.

Lamp post number 8 is not working – to be reported to LCC

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**6. Financial Matters Ref 20/22**

**To be paid by BACS**

Salaries £382.17

Clerks Expenses and Disbursements £46.92

Office Friends £3.30

LALC Membership fees £153.53

Green Grass Contracting – invoice 2412 and 2428 £263.28

**To be paid by cheque**

None

Resolved to approve payments.

Proposed Cllr M Colbourne. Seconded Cllr R Nelson. All in favour

It was resolved to hold on to the donation cheques for Church and Community Spirit until these could be signed at a face to face meeting.

The date for the external audit has been pushed back to 1st September

The Insurance is due for renewal in May – will be paid by BACS.

**7 Planning applications and decisions received Ref 20/23**

None

**8 Parish matters – To receive any report or consider any appropriate action Ref 20/24**

A) Grounds Maintenance - There have been problems with LCC cutting some of the grass verges and residents telling them to leave the grass uncut. The contractors work for LCC and therefore any issues from residents should be passed to LCC. There should not be anything planted or placed on the verges without LCC approval.

B) Allotments - Clerk has sent out invoices for rent 20/21. There is now 1 space available.

C) Play area - No issues to report.

The community group have planted some trees on the playing field, these are temporary until the planting of the orchard is agreed. When contacted about this, the Clerk had asked that nothing be done before the council have had a chance to discuss the plans. Councillors would like to wait for the current restrictions to be lifted before a site meeting can be arranged to look at the plans, before making a decision as to whether the project can go ahead.

The Council request that no more schemes are implemented until this meeting has taken place.

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**9 To receive general comments from members for consideration on the next agenda. Ref 20/25**

End of Year accounts

External audit update

Coounity Orchard site meeting date, if restrictions have lifted.

**10** **Date and Time of next meeting -**

Tuesday 7th July 2020 at 6.00pm, to be held remotely.

Meeting closed 7.15pm.