**Toft Newton Parish Council**

Dear Councillor

You are hereby summoned to attend the Annual Meeting of the Parish, Toft Newton, which will be held on Tuesday 3rd March 2020 commencing at 6.00pm at the Community Hall, Toft Newton. The business to be dealt with at the meeting is listed in the agenda.

Dated this 25th February 2020.

Jan Waite Clerk to the Parish Council.

 **Agenda**

1. To receive apologies and reasons for absence

2. Opening statement by Chair of Council

3. Public Question Time 25 minutes

4.Closing remarks

5. Date and Time of next meeting

Tuesday 3rd March 2020 at 6.30pm Ordinary Meeting of the Parish