**Toft Newton Parish Council**

Dear Councillor

You are hereby summoned to attend the Annual Parish Council Meeting of Toft Newton Parish Council, which will be held on Tuesday 7th January 2020 commencing at 6.00pm at the Community Hall, Toft Newton. The business to be dealt with at the meeting is listed in the agenda.

Dated this 17th December 2019.

Jan Waite Clerk to the Parish Council.

 **Agenda**

1. To receive apologies and reasons for absence

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or  non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.

3. To approve draft minutes of the Parish Council meeting held on 12th November 2019

4. Public Question Time 10 minutes

5. County Councillors Report.

6. District Councillor Report

7. Clerk’s report and correspondence received.

8. Financial matters

To approve accounts for payments

Budget up date and precept 2020/21

9. Planning applications and decisions received.

10. Parish matters – To receive any report or consider any appropriate action

1. Village grounds maintenance
2. Allotments
3. Playing field

11. To receive general comments from members for consideration on the next agenda.

12. Date and Time of next meeting

Tuesday 3rd March 2020 at 6.00pm Annual Meeting of the Parish

Tuesday 3rd March 2020 at 6.30pm Ordinary Meeting of the Parish