**Toft Newton Parish Council**

Dear Councillor

You are hereby summoned to attend the Extraordinary Meeting of Toft Newton Parish Council, which will be held on Tuesday 1st June 2021 commencing at 6.00pm at the Community Hall, Toft Newton. The business to be dealt with at the meeting is listed in the agenda.

Dated this 24th May 2021.

Jan Waite Clerk to the Parish Council.

**Agenda**

1. To receive apologies and reasons for absence

2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or  non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.

3. To approve draft minutes of the Annual Parish Council Meeting held on Tuesday 4th May 2021

4. Clerk’s report and correspondence received.

5. Financial matters

Internal audit report

AGAR external audit

6. To receive general comments from members for consideration on the next agenda.

7. Date and Time of next meeting

Tuesday 6th July 2021 at 6.00pm.